

TREDINGTON PARISH COUNCIL

APPLICATIONS FOR GRANTS

This application procedure and guidance were adopted by the Council at its Meeting held on 13th October 2014.

The Parish Council aims to involve the community in identifying local needs and will endeavour to facilitate and collaborate with partner organisations in assisting community or voluntary organisations, or even individuals with projects and initiatives that are of benefit to the community.

The Parish Council has public money (obtained from the parish precept) and applicants are requested to note that all applications will be considered openly and transparently by the Parish Council in Open Session. The Parish Council is limited in how it may spend public money and the amount of money available for grants. The amount is usually set in November/December for the following financial year.

Applications will be assessed in accordance with the following criteria:

- Degree of civic pride, public involvement or community development
- Equal opportunities
- Impact on crime and disorder
- Leisure and community activities
- Partnership working and collaboration
- Support of services for the residents of Tredington Parish
- Sustainability
- Previous payments received from the Tredington Parish Council

Few applications will meet all the above criteria but those that can demonstrate at least some of them, are likely to receive favourable consideration.

Successful applicants may be expected to provide the Parish Council with an assessment of the project or initiative. This can be in the form of a written statement, or a short verbal presentation to the Parish Council. A completion report or verbal feedback will also be required once the project is completed.

GENERAL GUIDANCE NOTES

- 1) Applications should be made for projects which will be of benefit to the community within the parish boundary.
- 2) Applications will **not** be considered from applicants outside Tredington Parish boundary.
- 3) Applications will not be considered for donations for the day to day running costs of an organisation or charity except in special circumstances, such as when an organisation is in financial difficulty and the provision of a parish or community service is at risk.
- 4) Applications from individuals will be considered providing the applicant can demonstrate that their project or initiative will benefit the wider community or organisation of which they are a member, and not just the individual concerned.
- 5) Applications for one-off projects will usually amount to no more than £1,000. Exceptional grants above that figure, which will usually require on-going funding, will only be considered if there is a sustainability and future funding plan.
- 6) Preferably, applications should be supported with accounts of the relevant organisation for a period of two financial years prior to the date of application. If you do not have audited accounts, your grant will need to be supplemented by a current business plan and administered or supported by an established organisation, to whom the grant will be paid on your behalf.
- 7) Applications will only be considered for 'not for profit' organisations.
- 8) If you wish to make an application, please write to the Parish Clerk at the address below, providing the information required (see above) and providing contact details. Applications made by representation to Members of the Parish Council (in person, at meetings or by other means) will not be accepted. However, applicants are welcome to contact Members of the Parish Council to discuss applications and whether they meet the requirements of this policy.

CLERK to Tredington Parish Council:

Mrs Dionne Sambrook

Meadowcroft

Preston on Stour

Stratford Upon Avon

CV37 8NG